

MGMT USE ONLY:

1. STORE INTERVIEW Recommend for 2 nd interview with Recruitment: : Yes <input type="checkbox"/> No <input type="checkbox"/> Position: _____ Store: _____ Notes: _____ Manager Name & ID#: _____	2. SKILL CONFIRMATION Position: _____ Store: _____ Day / Date: _____ Time: _____
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PERSONAL

Miss Maud collects personal information (date of birth, passport details etc) that will enable us to conduct a Visa Verification online (VEVO) inquiry confirming your working rights in Australia.

Surname		Given Name		Preferred Name	
Former Surname		Current Street Address, suburb and Postcode			
Date of Birth		I identify my gender as		Email	
Phone		Currently studying: If "yes";		Australian citizen/ PR	
		Future Studies?		If "No"; visa type & expiry:	
Current mode of transport to/from the workplace:		Emergency contact details: (Name /Relationship /Contact Number)			

Temporary residents only: By signing this form I have authorised for the DIBP to release the details of my work rights status to Town Inn Pty Ltd.

POSITION & AVAILABILITY

Positions applied for (waitperson etc)	Store preferences	Employment Type? How many hours a week would you like to work? What is your intended period of employment?
Wage expectation	When are you available to start work	Have you been employed with the Company before?
Do you have another job/ own business that you wish to keep in addition to this position?	Do you have any outside commitments that may affect your availability?	Do you have any planned holidays/ leave in the next 12 months?
Details:	Details:	Details:

Availability to work Details:	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Earliest Start AM							
Latest Finish PM							

Will this availability change in the next 6 months?

CURRENT EMPLOYMENT STATUS & EMPLOYMENT HISTORY

What is your current employment status?						
If unemployed, how long have you been unemployed for?:						
Company Name	Position	Period of Employment		Main Duties	Classification	Reason for leaving
		Start Date	End Date			
					Wages:	
					Wages:	
					Wages:	

POSITION REQUIREMENTS

At Miss Maud you may be expected to undertake duties that include:

- Repetitive bending and stooping
- Regular lifting of weights up to 10 kgs
- Standing walking for lengthy periods
- Listening and following instructions
- Repetitive kneeling
- Irregular lifting of weights 10-15kgs
- Work above shoulder height
- Handling unexpected high pressure situations
- Regular twisting
- Stretching and reaching
- Repetitive gripping and handling
- Verbal communication with customers and staff

Please provide details below if you have any illnesses, injuries, and or disabilities of which you believe may stop you from completing any of the above tasks at Miss Maud:

Please note if you fail to disclose an existing condition, then any future aggravation of your condition arising out of your employment may be disqualified from compensation under applicable Worker's Compensation legislation.

WORKERS COMPENSATION Have you ever made a worker's compensation claim

Dates:	Employer	Time Off	Injury
Final medical clearance received		Current limitations	

HEALTH

Have you now or over the last seven days suffered from severe cold and flu, diarrhoea, vomiting or skin infection?
Have you ever had or are you known to be carrier of typhoid, cholera, dysentery, hepatitis, tuberculosis, COVID-19 and/or in the past 21 days have you been in contact with anyone suffering from either of those illnesses?

ALLERGENS / MEDICAL CONDITIONS

Allergens:	Medical conditions:	Prescribed medications:
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OPTIONAL

Do you have any friends and or family currently in the Company?
Details:
Interests and or hobbies:
Training, qualification, and or special skills relating to the position

EMPLOYMENT REFERENCES

Referee Name and Position	Company Name	Contact Number

DECLARATION and SIGNATURE

- Information gathered on this employment application form and during the Miss Maud recruitment process will be used for the purpose of recruitment and selection within Town Inn Pty Ltd t/a Miss Maud.
- By signing this form, you are declaring that the above information & attached documents are true and correct and understand that false or misleading statement may results in immediate dismissal, if employed.
- During the recruitment process, Town Inn Pty Ltd may require you to produce the following documentation; a current police clearance (no more than 1 year old), a copy of your Australian/NZ birth certificate, and or a copy of your current passport.
- In accordance with the provisions of the current privacy legislation, I hereby authorize Town Inn Pty Ltd to whom this application for employment is made, to conduct inquiries with previous employers, and or the referees provided here in, in order to determine my suitability for employment and to verify the information provided by me.

Name: _____

Signature: _____

Date: _____